



## Brighten Governing Board Meeting Minutes

February 22, 2010

### **Members Present**

Genobia Babalola  
Kim Engleson  
Kelly Cadman

David Boatright  
Leigh DeNucci  
Jessica Davis

Dan Hulquist  
Jeff Noles  
Steve Lewis

### **Call to order**

7:05 Jeff Noles called the meeting to order.

### **Policy**

- Genobia Babalola
  - Genobia Babalola presented the revised discipline code.
  - Kelly Cadman made a motion to accept the revised discipline code policy. Steve Lewis seconded the motion. The motion passed.

### **Finance**

- Steve Lewis
  - Steve Lewis presents several options for the 3 days to make up. Total of \$50,000 to make up. Brighten could eat all days, eat two, one or none of the days. We have \$209,000 cash in bank. About a 1 ½ month of expenses. Want to hold on to it for emergency. We have one day banked from the flood. It was decided that Brighten would absorb the cost of one, pass on another to the teachers and not furlough the third day. April 2, Good Friday, was the day chosen. It is a teacher work day. Staff will not come and will not be paid.
  - A motion to furlough staff on Friday, April 2, 2010 was made by Steve Lewis. Kelly Cadman seconded the motion. The motion passed.

### **Human Resources**

- Dan Hulquist
  - Dan Hulquist reported the committee's discussions.
  - A business development person would help make Brighten become more financially solvent. The business development would person would be Brighten's

- link to the business world and help create financial support. \$6000 could be budgeted, not necessarily spent. Dan's wife could help with design of brochures.
- A grant writer is also a must. This should be a top priority. Revenue from the state will never be enough to cover Brighten's cost. As a board we must look to other sources for fiscal responsibility.
  - It was discussed that Angi Andrews does need help with Brighten's business and facility. It is important to take care of the facility so it does not cost more money in the long term.
  - A motion to amend the budget to provide for a contracted maintenance person at \$1000 per month for the remainder of the school year, not to exceed \$4000 in the fiscal year was made by Dan Hulquist and seconded by David Boatright. The motion passed.
  - A motion to amend the budget to include a commission based business develop person with expenses not to exceed the amount of \$6000 for the fiscal year was made by Dan Hulquist and seconded by David Boatright. The motion passed.
  - A motion to amend the budget to provide \$10,000 for grant writing for the fiscal year was made by Dan Hulquist and seconded by David Boatright. The motion passed.

### **Finance**

- Steve Lewis
  - Steve Lewis presented the audit. We met standards. Brighten received an unqualified rating. This is good. Segregation of duties might need some attention. District will come over and make some suggestions.
  - Steve Lewis made a motion to approve the audit as presented. Dan Hulquist seconded the motion. The motion passed.

At 7:48 David Boatright made a motion to recess back into work session. Steve Lewis seconded the motion. The motion passed.